

Frequently Asked Questions

1. **When do you send out the tax bills?** Unless there is an issue with passing the Operating Budget, Tax bills are mailed the 3rd week in July each year. On the back of the bill taxpayers are instructed to forward to their mortgage company if needed.
2. **Can you tell me what Fire District a property is in?** You can go on the **Tax Assessor Dept. page** and bring up the property field card. At the bottom of the property description there will be the Fire District, if we have it, if not you should ask the homeowner. They should know who they pay. We have **4 districts**: Anthony Fire a/k/a Coventry Fire phone# 821-3141; Central Coventry phone#825-7800; Hopkins Hill phone#821-1989; and Western Coventry phone#397-5916.
3. **How should the checks be made payable and where should they be mailed?**
Checks should be made payable to: Coventry Tax Collector
Mailing Address: 1670 Flat River Rd, Coventry, RI 02816
We accept personal/ bank checks (Bounced checks are subject to a \$30.00 fee) and go by postmark.
4. **What are your due dates?** Quarterly due dates are: 1st August 15; 2nd November 15; 3rd February 15; and 4th May 15.
5. **Is there a grace period for tax payments?** Please be aware that the due dates are the due dates. We never recommend waiting until the last minute because if something happens and **payment is not made, interest is calculated back to day 1**. There is a **grace period** for the 1st installment, which listed on the back of the bill, until October 1st. If October 1st is on a weekend there is no additional time given. For the 2nd, 3rd, and 4th installments, as long as it is paid by the last working day of the month, no penalty is charged.
6. **What is the penalty on late payments?** Delinquent accounts accrue interest at a rate of 18% per year or 1.5% per month on the entire unpaid balance. ****Please be aware that we have taxpayers on our Automatic Payment option** which deducts 1/12 of taxes due directly from their bank account the 20th of each month beginning in July. These accounts will show interest in December, March, and June but are **NOT** considered delinquent.
7. **Do you send out delinquent notices?** Delinquent notices are sent in December/January and then again in February/March. Any taxpayers with a delinquent balance on their account as of June 30 should have a notation PYD on the new bill. PYD=Prior Year Due.
8. **When is a property put up for Tax Sale?** Taxpayer accounts with two quarters or more of delinquent taxes on the current year tax bill is subject to **TAX SALE**. Our tax sales are generally held in June of each year. The process begins February/March each year with notices for payment plans.
9. **Where can I find current tax balances?** Using your account number ie: 00-0000-00, you can access your account via the link on our page "[Property & Motor Vehicle Tax Payments / Account Balance](#)." There you will be able to see your account balance and make payments. For additional help see [Instructions for Account Number Look up](#) under attachments on the right side of our page.

10. **What if I need prior year tax information?** Once you are logged in to your account, hit “Transaction History” at the top of the page to view more than one year. If you need years not showing you will need to contact us directly. Taxpayers must come in and request a printout for 25 cents per page (used mainly for income tax purposes) or request a copy be sent via e-mail at mhoule@coventryri.org. Financial Institutions can subscribe to www.vgsi.com. Both Taxpayers and Financial Institutions can come to the Collector’s office and use the computer on our counter to look up the info themselves.

****BASIC INFORMATION LENDING INSTITUTIONS MAY NEED.**

When making payments without a bill:

1. There is **NO duplicate Bill Fee**.
2. We **DO accept Bank Checks**.
3. We **DO accept Post Office post mark**.
4. Our **Tax Sales** take place each year in **June**. Once a property is 2 quarters delinquent on their taxes, it is in danger of going to tax sale.
5. If you need to know about **Exemptions** on a property, check the **Tax Assessor** dept. page. The attachment showing the current billing roll will also include exemptions.