

**TOWN OF COVENTRY  
RESOLUTION  
OF THE  
TOWN COUNCIL**

NO. 98-19-5097

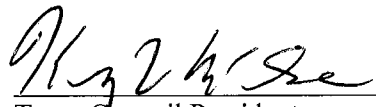
**RESOLVED:**

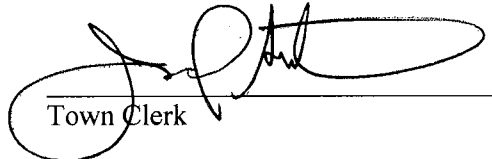
That the Town Council hereby adopts the Budget Calendar for submission of the 2020/2021 fiscal year budget in accordance with the financial provisions of the Town Charter and State Law.

<u><b>2019</b></u> Monday, December 9 <sup>th</sup>	Work Session between School Committee and Town Council to discuss anticipated School Department expenditures, enrollment, staff, and facility needs for ensuing fiscal year.
Friday, December, 13 <sup>th</sup>	Start of budget process with distribution of forms for both Capital and Operating Budgets.
<u><b>2020</b></u> Friday, January 10 <sup>th</sup>	Capital Budget and Operating Budget requests for all departments submitted to the Town Manager and Director of Planning and Development (Town Charter 8.11)
Monday, January 13 <sup>th</sup>	Legislator Meeting
January/February	Town Manager reviews budget requests with departments.
Friday, February 7 <sup>st</sup>	School Department Summary Budget to be submitted to Town Manager.
Friday, February 14 <sup>th</sup>	School Department Detail Budget to be submitted to Town Manager.
Monday, February 24 <sup>th</sup>	Town Manager submits Capital Improvement Program, 5-year Capital Improvement Program, Annual Capital Budget, with recommendations to the Town Council (Town Charter 8.13). Town Council Work Session to discuss budget with Town Manager and Director of Planning and Development. Town Manager presents Budget Message and recommended Operating Budget to Town Council. Town Council Work Session with Town Manager and Department Heads to review Proposed Municipal Budget (additional meeting may be scheduled).
Monday, March 2 <sup>nd</sup>	Town Council Work Session with School Committee to review School Department requests.
Monday, March 16 <sup>th</sup>	Advertisement of April 8th Public Hearings on Capital Budget, Municipal Budget and School Department Budget (Town Charter 8.16 and RIGL 44-35-6).
Thursday, April 2 <sup>nd</sup>	Town Council Work Session on budget.

Wednesday, April 8 <sup>th</sup>	Public Hearings on Capital Budget, Municipal Budget (Town Charter 8.16), and School Department Budget (Town Charter 8.16).
Monday, April 20 <sup>th</sup>	Town Council Meeting to amend and adopt Capital Budget, Municipal Budget, and School Department Budget for 2020-2020 fiscal year.
Monday, April 27 <sup>th</sup>	Advertisement of Budget Summary and Property Tax Disclosure Statement (RIGL 44-35-6 & 44-35-7)
Tuesday, May 12 <sup>th</sup>	Financial Town Meeting [Second Tuesday in May per Town Charter 8.18.(a)].
Thursday, May 14 <sup>th</sup>	Town to approve/decline proposed budget

PASSED AND ADOPTED this 15th day of October, 2019.

APPROVED   
 Town Council President  
 Kerry McGee

ATTEST   
 Town Clerk